Mentoring Checklist

After meeting with your mentee, please report back by email to Runze Li or Murali Haran.

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**RESEARCH (if it applies)**

☐ What kind of broad research plan do they have for the next 2-3 years?

☐ What is their publication pipeline? What kind of publications are out now? Where are they publishing and is it appropriate for their kind of work?

☐ How are they funded? Are they considering the appropriate places for applications? Are they making sure their proposals are read by colleagues (e.g. their mentors)?

☐ What kind of collaborations do they have? Are there any problems?

☐ If they are doing interdisciplinary research, are they making sure that they have papers in both the disciplinary journals as well as in statistics/methods journals?

☐ What are they doing for visibility? Are they giving talks at conferences, universities? Should they reach out to people in order to make this happen?

**TEACHING / MENTORING**

☐ Are they doing well with teaching or struggling in any way? Could they use some help from colleagues? College of Science experts? Workshops?

☐ Are they advising grads? Do they need help with recruiting students? Any troubles?

**SERVICE**

☐ What kind of service are they doing for the department/college/university?

☐ Are they engaged in departmental activities, are they playing a leadership role? (The latter is particularly important for associate professors)

☐ Are they engaged in service for the profession, e.g. ASA officer, organizing workshops, editorial/referee work etc.?

**BROADER QUESTIONS**

☐ Are they generally enjoying their work? Are they managing stress well, and keeping a balanced life?

☐ Do they feel supported? How can they make things better, and how can we (their colleagues) help?